Checklist for Rhetorical Analysis Essay

Before you hand your work in for assessment, go through this checklist and make any necessary changes.

* Double space and use 12-point font.
* Include an APA formatted title page with the name of the assignment, your name, school, class and date of submission
* Indent paragraphs.
* First paragraph includes the name of the article in quotation marks and the full name of the author; in the rest of your essay refer to the author by their last name only.
* Avoid using the first person (*I*) or other personal pronouns (*you*); instead use *the audience, readers*.
* Each paragraph contains a topic sentence.
* A variety of sentence lengths and structures are used including simple, compound and complex sentences.
* Your ideas are written in the present tense; for example, *the author states*…
* Your ideas are supported by specific examples from the article and include in-text citations in the form of either quotations or paraphrased examples. In-text citations are correctly formatted using APA style.
* Quotations are embedded smoothly.
* Read your work aloud to make sure each sentence makes sense.
* Check for comma splices, run-ons and other structural errors.
* Check for spelling and capitalization errors.